

## Description

**JOB TITLE:** Delivery Driver

**DEPARTMENT/LOCATION:** Transportation

**REPORTS TO:** Field Supervisor

**GENERAL PURPOSE OF THE POSITION:** This is a safety sensitive position. Efficiently deliver produce to customers, rotate their coolers, process paperwork accurately, follow driver safety rules and provide professional customer service.

### ESSENTIAL DUTIES AND RESPONSIBILITIES:

- Run routes efficiently, meeting or exceeding designated route times.
- Rotate coolers for customers in confined spaces.
- Call in when customer does not receive their entire order (shorts).
- Handle company equipment properly and perform pre-trip inspection.
- Follow all company policies, safety rules and preferred work methods.
- Follow all traffic rules and regulations as governed by state and local laws.
- Report accidents and injuries including any damage to equipment and/or property immediately.
- Maintain neat and clean appearance at all times.
- Report immediately and moving violations received while driving either their own personal or company vehicle.
- Must have positive attitude.
- Must remain in compliance with DOT guidelines (i.e. participation in random drug/alcohol testing, DMV driving record pull notice).
- Handle any customer complaints respectfully and professionally.
- Responsible for upkeep of vehicles at end of shift (clean cab and box).
- Work overtime if required as requested.
- Good attendance and adherence to the work schedule.
- Perform other task as directed by Dispatch and/or Management.

### QUALIFICATIONS:

- Knowledge of the Central Ohio area.
- Experience in handling money preferred.
- Proven ability to communicate effectively in English (verbal and written) in a positive manner, follow through on directions and organize effectively to satisfy the customer's needs.
- Team player, self-motivated and able to work in a fast pace environment.
- All DOT hiring requirements met.
- No DUI – maximum 3 points
- No more than (2) two moving violations in the past three years and/or one DOT recordable.
- Basic produce or foodservice experience preferred.

### EDUCATION and/or EXPERIENCE:

- High school diploma or G.E.D. required.
- One year route delivery experience or one year of verifiable commercial driving experience.

### Physical Requirements:

- Frequent moving of product up to 50 lbs during the shift; infrequent moving up to 80 lbs.
- Must be able to climb on and off the box of the truck.
- Frequent bending, squatting, pushing, and pulling.
- Must be able to work in confined spaces.
- Must be able to withstand temperature variations, weather conditions.
- Be able to maneuver a two wheeler with up to 300 lbs., down a ramp and through other customer areas.
- Stand for extended periods of time, bend, stoop, reach, push, pull, squat, pivot body, and walk on uneven surfaces.
- Use hands to sweep and pick up debris.
- Handle and feel objects and/or equipment controls; reach with hands and arms.
- Must have the ability to drive, talk and hear; must be able to hear warning horns on moving machinery and equipment.

- Must follow company food safety policy
- Specific vision abilities required to perform this job include close and distance vision, depth perception, color vision, peripheral vision, and the ability to adjust focus.
- Must exhibit a required level of endurance, energy, and strength to successfully perform position.
- Must have the ability to work in a cold cooler environment (40 degrees and below).
- Stacking product on hand truck and walking up and down ramp throughout day while controlling hand truck.

**Work Environment:** Working outdoors; must be able to work in extreme temperatures ranging from extreme cold to extreme hot